

SCOPE OF RESPONSIBILITIES

This is an intensive production training internship providing hands-on experience in the concert and theatrical entertainment industry. Interns will be expected to perform the following duties including but not limited to:

- Partake in an internship training program as directed by the Lighthouse staff and work with individual technicians as needed for training during events.
- Assist in the professional execution of scheduled events including but not limited to show prep, truck loading, equipment maintenance, pickup & deliveries, and other production related responsibilities.
- Uphold all Lighthouse Productions policies and professional standards.
- Work will be primarily performed at the Lighthouse Productions shop in Green Bay, WI and on location at various events and festivals (both indoor and outdoor) across the Midwest. Lighthouse Productions will provide lodging and per-diem for event days.
- Upon the successful completion of the internship program, each intern will partake in an exit interview with management.
- Successfully complete all assigned duties to the satisfaction of the Lighthouse staff.

EDUCATIONAL GOALS**SOUND:**

- Gain an understanding of electrical principals as it applies to sound.
- Gain an understanding of overall audio system assembly, components, and operation.
- Learn how to properly setup, pin, EQ, monitor and strike a show.
- Gain an understanding of the large variety of Audio Components and their various uses.
- Learn proper microphone selection, placement, and execution.
- Gain exposure to concert rigging as it applies to audio.

LIGHTS:

- Gain an understanding of power metering and distribution.
- Gain an understanding of the hard and soft patch.
- Gain an understanding of overall system components assembly and purpose and operation.
- Learn how to program on a variety of lighting consoles.
- Gain hands-on experience with the setup, maintenance, focus, and programming of conventional and moving as well as lights/lighting accessories.
- Gain knowledge of Spot light use/terminology through hands-on use.
- Gain exposure to concert rigging as it applies to Lighting.

RIGGING:

- Gain an understanding of Concert Rigging
- Gain and understanding of safe rigging practices
- Gain an Understanding of Chain motor use and setup

DRIVING RECORD

The applicant must have a valid drivers license and a personal vehicle for travel to and from work. The applicant is not qualified for the position if any of the following conditions apply:

1. Frequency of moving violation(s) and/or fault accident(s):
 - a. Two or more within a 3 - year period.
 - b. Six or more traffic violation demerit points within a 3 - year period.
2. Violations within the past 12 months for:
 - a. Drunk driving,
 - b. Driving under the influence of drugs,
 - c. Reckless driving.

QUALIFICATIONS AND SALARY

- Must be at least 18 years of age.
- Must be comfortable lifting up to 50 pounds.
- Must be in good academic standing (both cumulative and last semester's GPA of at least 2.0).
- Must have a strong sense of professional courtesy and customer service.
- Must have a basic foundation of knowledge of technical aspects of events and systems.
- Must be keenly interested in developing technical knowledge through hands-on experience.

An Intern is required to work under the demands of a rigorous summer production schedule. Specific duties may vary from moment to moment depending on the tempo of the shop/event.

The position is paid hourly with wages based on experience. The Internship term has flexible dates approximately from the last week in May until the end of August or longer based on availability. This internship has a probationary period of two (2) weeks of employment. To receive full status at the end of the probationary period, the employee must demonstrate a strong ability to perform the listed duties. If the performance during the probationary period is not satisfactory to the Lighthouse production staff, the position may be terminated.

LIST OF SKILLS AND TECHNOLOGY

While working as an intern for Lighthouse Productions interns will be immersed in a hands-on task-oriented environment. In this environment, interns will be exposed to a wide variety of production skills that they will be expected to participate in and learn from. While we cannot guarantee interns will learn any specific skills, the following is a list of technologies and practices interns will be exposed to. While here interns will be given some freedom to explore areas they are particularly interested in. We expect interns to be exposed to 50% or more of these skills during their duration with us. Interns will become familiar with the basic concepts and skills used in these aspects of production but will in no way be certified or considered an expert in any of these skills upon completion of this internship.

Power/wiring

- Portable power distribution
- Basic feeder usage concepts (Tie ins, connecting 1016 cable etc...)
- Basic Electrical Understandings 120/208 power
- Generator usage
- Identification of common components (Tails, Jumpers, T's, etc...)
- Cable types (2ot, 4ot, SJ, SJOW, Gauge, conductor, etc...)
- XLR Terminations & Soldering
- Hubble, Stage Pin, Edison, type cable connections.

Basic Skills

- Basic Show/Rental prep
- Identification & nomenclature for industry standard types of gear, connectors, cable, rigging etc...
- Crew leadership and management
- Woodworking
- Metalworking
- Various hand tool usage
- Basic troubleshooting & field repair
- Basic soldering skills

Trucking

- Proper truck loading technique
- Proper Strapping technique

Backline

- Identification of types of instruments and amps
- Drum Kit setup
- Guitar amp setup
- Bass amp setup
- Keyboard setup

Audio

- System composition (components & their functions)
- Front of house mixing skills
- Monitor mixing skills
- Frequency identification
- Proper usage of common audio components (Comps, Gates, Reverbs, Delays, EQ's, Effects units, etc...)
- Microphone selection & placement techniques.
- Microphone wiring & patching techniques.
- PA setup & wiring skills
- Large format PA system array design & implementation.
- System testing & tuning.
- JBL A12, V20, and Vertec systems
- System processor theory
- Festival sound system operation

Lighting

- System composition (components & their functions & uses)
- Portable roof systems
- Console operations (ETC, GrandMA, Avolites, HOG)
- Moving light programming
- Moving light repair
- Dimmer rack & console patching
- Spotlight operation
- Concert lighting design

Video

- LED video wall Setup and configuration
- Concert video camera operation
- Projector setup and configuration
- Video processing
- Video Programming
- Video cable standards

Rigging

- Hardware identification
- Safe Rigging practices
- Chain motor operation
- Use of rigging steel, span sets, shackles, etc...
- Fall Arrest usage
- Knots

Application Process

Please address questions regarding this position to:

Devin Barnes
(920) 338-3442 x156
DevinB@LhProd.com

To apply please submit the attached application and a resume to

Apply@LhProd.com

Lighthouse Productions
Attn: Internship Application
1010 Waube Lane
Green Bay, WI 54304

Lighthouse Productions may wish to conduct a personal interview prior to hiring. Hiring decisions will be made in early March.



Application for Employment

(920) 338-3442 phone ▪ (920) 338-3452 fax

www.LhProd.com

Email application to: Apply@LhProd.com

Personal Information			
Name		Today's Date	
Are you at least 18 years of age?		Social Security Number	
<input type="checkbox"/> Yes <input type="checkbox"/> No			
Do you currently have a valid Driver's License?	License Number	State	Expiration Date
<input type="checkbox"/> Yes <input type="checkbox"/> No			
Current Address		City	State
Other Address in the Past 3 years (1):		City	State
Other Address in the Past 3 years (2):		City	State
Cell Phone	Home Phone	Email	
Available Start Date	Ending Date (if temporary employee)	Please list any schedule conflicts you may have after your hire date	

Education		
School	Degree	Date of Graduation
School	Degree	Date of Graduation
School	Degree	Date of Graduation

General Information * for technical positions only	
What department are you applying for?	What type of position are you interested in?
*Are you able & willing to lift 50-80 lbs?	*If no, please explain:
<input type="checkbox"/> Yes <input type="checkbox"/> No	
How many lines of Tetris are you able to clear?	*Are you willing to climb ladders, scaffolding, use personnel lifts or perform other types of work at heights 5'-35' off the ground?
	<input type="checkbox"/> Yes <input type="checkbox"/> No
*Please explain any limitations you may have with elevated work:	
*Some positions requires travel, overnight hotel stays, work outside in various types of weather, as well as long hours. Do you have any problems with any of these work conditions? If yes, please explain:	
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Do you have any medical conditions that could affect your ability to perform work required for this position? If yes, you are not required to explain, but are welcome to if you wish:	
<input type="checkbox"/> Yes <input type="checkbox"/> No	



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Industry Specific Training / Skills

Describe any industry related skills or experience you possess:

What consoles, software, systems are you familiar with?

Describe any industry related troubleshooting and repair skills you possess: (technical positions only)

List any training or certifications you have attended or possess that apply to the position you are applying for:

Please include any other information you would like us to consider in reviewing your application:

** Note: you may also attach any additional examples of industry related materials that demonstrate your skills in this area.



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Employment History Starting with your most recent employer, please provide the following information:				
Employer		Position		
Employer Phone	May we contact for reference?	Contact Name	Title	
	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Employer Address		City	State	Zip Code
Start Date	End Date	Starting Compensation	Ending Compensation	
		<input type="checkbox"/> Hourly <input type="checkbox"/> Salary	<input type="checkbox"/> Hourly <input type="checkbox"/> Salary	
Please summarize the type of work performed and job responsibilities				

Employer		Position		
Employer Phone	May we contact for reference?	Contact Name	Title	
	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Employer Address		City	State	Zip Code
Start Date	End Date	Starting Compensation	Ending Compensation	
		<input type="checkbox"/> Hourly <input type="checkbox"/> Salary	<input type="checkbox"/> Hourly <input type="checkbox"/> Salary	
Please summarize the type of work performed and job responsibilities				

Employer		Position		
Employer Phone	May we contact for reference?	Contact Name	Title	
	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Employer Address		City	State	Zip Code
Start Date	End Date	Starting Compensation	Ending Compensation	
		<input type="checkbox"/> Hourly <input type="checkbox"/> Salary	<input type="checkbox"/> Hourly <input type="checkbox"/> Salary	
Please summarize the type of work performed and job responsibilities				



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Applicants applying for a full time technical position over the age of 21, please fill out the remainder of the Driving Section. This page may be left blank if the position you are applying for does not require commercial driving.

Driving Section				
Have you ever been denied a license, permit, or privilege to operate a motor vehicle?		Has any license, permit or privilege to operate a motor vehicle been suspended or revoked?		
<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No		
*If your license has ever been suspended or revoked, please explain:				

Commercial Driving Experience				
Are you willing to acquire a class "B" commercial driver's license (Light Truck GVWR of 26,001 or more pounds)?		Are you willing to acquire a class "A" commercial driver's license (Light Truck GVWR of 26,001 or more pounds)?		
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Already have		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Already have		
<input type="checkbox"/> Summer employment (N/A)		<input type="checkbox"/> Summer employment (N/A)		
Class of Equipment	Type / Size of Equipment	From	To	Approximate Total Miles
Straight Truck				
Tractor & Trailer				
Other				
Were you subject to Federal Motor Carrier Safety Regulations at a previous employer?		If you answered yes to the question to the left, was that job subject to drug and alcohol testing requirements of 49 CFR Part 40?		
<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No		
Accident Record for the Past 3 Years				
Date	Nature of Accident (Rear-End, Upset...)	Fatalities	Injuries	
Traffic Convictions for the Past 3 Years (Other than Parking Violations)				
Date	Location	Charge	Penalty	



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References		
Please list name & phone number of three business/work references who are <i>not</i> related to you. If not applicable, list three school or personal references		
Name	Company / Relationship	Years Known
Phone	Email	
May we contact for reference?	If no, please explain	
<input type="checkbox"/> Yes <input type="checkbox"/> No		
Name	Company / Relationship	Years Known
Phone	Email	
May we contact for reference?	If no, please explain	
<input type="checkbox"/> Yes <input type="checkbox"/> No		
Name	Company / Relationship	Years Known
Phone	Email	
May we contact for reference?	If no, please explain	
<input type="checkbox"/> Yes <input type="checkbox"/> No		

Applicant Statement

I certify that all information I have provided in order to apply for and secure work with Lighthouse Productions is true, complete and correct.

I expressly authorize, without reservation, Lighthouse Productions to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions, and to otherwise verify the accuracy of all information provided by me in this application, resume, or job interview.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state or federal law.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I9 Form in this regard.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) eliminate me from further consideration for employment, or (ii) may result in my immediate discharge from the employer's service, whenever it is discovered.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.
I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant _____

Date _____